



Family COVID-19 Policy

1. Purpose

The primary concern of North Star Learning Center (NSLC) is the health and well being of our children, families, and staff. Therefore, NSLC adopts this Policy to comply with OSH 3990 Guidance on Preparing Workplaces for COVID-19, Collin County's Executive Order(s), Governor Abbott's Open Texas Checklist for Child Care Operations, Center for Disease Control (CDC) guidelines, Texas Health Department of State Health Services (DSHS)'s COVID-19 guidelines, Texas Health and Human Services (THHS) Child Care Licensing, and the National Association for the Education of Young Children (NAEYC) relating to children and families. This Policy provides NSLC families with NSLC's preparedness and response plan, infection prevention measures, and health screening measures. Our goal is to be transparent with our families in the operational pattern in response to COVID-19. NSLC will be implementing a substantially similar policy for its staff. NSLC will continue to monitor developments and provide guidance to our families as needed. **NSLC will revise this Policy as necessary to comply with any guidance and directives from the state and federal governments and agencies, including but not limited to OSHA, CDC, DSHS, THHS Child Care Licensing, NAEYC, and other organizations (including Canyon Creek Presbyterian Church).**

2. Drop-off/Pick-Up Procedures

Both drop-off and pick-up of children to and from NSLC will be completed outside of the building. NSLC will restrict entry into the building except for the following individuals:

- NSLC employees
- Persons with legal authority to enter, including law enforcement officers, Licensing staff, and Department of Family and Protective Services Staff
- Students enrolled in NSLC
- Parents who have children enrolled and present at NSLC (parents should only enter NSLC when necessary)

3. Health Screenings

The following individuals must be screened every day before entering NSLC:

- NSLC employees
- Persons with legal authority to enter, including law enforcement officers, Licensing staff, and Department of Family and Protective Services Staff
- Students enrolled in NSLC
- Parents who have children enrolled and present at NSLC (parents should only enter NSLC when necessary)

Health screenings will include both a temperature check and a weekly health questionnaire. These must be completed for all children, parents, and staff. Any individual will be denied entry if he/she has experienced any new or worsening of the following COVID-19 symptoms within the last 7 days:

- Feeling feverish or a measured temperature over 100 degrees
- Cough
- Shortness of breath/difficulty breathing
- Chills
- Repeated shaking
- Muscle pain/aches
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea

Additionally, the health questionnaire will ask if your child or anyone in your household has been, within the last 7 days:

- Diagnosed with COVID-19
- In **contact** with someone recently diagnosed with COVID-19
- Exposed to anyone who had **contact** with someone recently diagnosed with COVID-19
- A participant in international travel to a country requiring a 14 day self-quarantine as designated by the CDC

Contact: interactions within six (6) feet of an infected person for at least 15 minutes.

In addition to the initial temperature check and screening, NSLC reserves the right to take any child's temperature at any time for any reason.

4. If a Child Develops COVID-19 Symptoms at NSLC

Addressing the Symptomatic Child

If a child begins developing COVID-19 symptoms while at NSLC, a member of NSLC office staff will contact the child's parent/guardian immediately. The child will be removed from his/her classroom and relocated to the sick isolation room. Here, a member of NSLC office staff will remain with the child until he/she is picked up from NSLC. Pick up should be within 30 minutes when possible. Depending on the circumstances, NSLC will take other steps as necessary for the safety of other children and staff, including notifying families and staff of possible exposure, contact-tracing procedures, closing NSLC and taking the necessary infection control measures as recommended by the County Health Department. Please make sure all contact information on the Enrollment Form is always current and up to date throughout the school year.

Reporting COVID-19 Diagnosis

In cases where a child has a confirmed case of COVID-19, NSLC will report the case within 48 hours of learning about the diagnosis to the following groups:

- DSHS
- THHS Child Care Licensing
- NSLC families and employees
- CCPC Clergy and Church Council

With regards to the child diagnosed with COVID-19, NSLC will keep his/her identity confidential to the extent possible unless as required by law.

Return to NSLC

For any child with confirmed or suspected COVID-19, NSLC will follow the procedures as to when the child can return to NSLC.

In cases where a child has a confirmed case of COVID-19, the child will:

- Self-quarantine for a total of 14 days
- Return to NSLC when the following three (3) criteria are met:
 1. Three days (72 hours) have passed since resolution of fever without fever reducing medication
 2. Improvement in respiratory symptoms (cough, shortness of breath)
 3. Ten (10) days have passed since COVID-19 symptoms first appeared

In cases where a child who has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, the child is assumed to have COVID-19, and the child may not return to NSLC until the child has completed the same three step criteria listed above. If the child has symptoms that could be COVID-19, and wants to return to NSLC before completing the above self-quarantine period, the child's parent/guardian must obtain a medical professional's note clearing the child for return based on an alternative diagnosis.

5. Travel

Both the federal and state government have issued mandatory self-quarantine for 14 days for international travel to various countries. If your child has traveled to any of these countries, your child is required to self-quarantine for 14 days. Please refer to the current CDC guidelines on international travel for a current list of countries requiring 14-day self-quarantine.

Currently, there is no mandatory self-quarantine for travel within the United States. Should the federal or state government institute a mandatory self-quarantine, NSLC will follow any mandatory self-quarantine guidelines.

6. In-School Procedures

- NSLC will implement social/physical distance policies whereby classroom schedules will be limited in their movement throughout the building. NSLC staff will maintain the CDCs recommended six feet of separation between individuals when possible.
- When your child arrives at his/her NSLC classroom and frequently throughout the day, he/she will wash their hands with warm, soapy water for at least 20 seconds. NSLC will also have hand sanitizer available in the classrooms serving children 24 months and up. Children will wash hands before and after playing on the playground, after toileting, before eating and other times during the day.
- NSLC staff will regularly sanitize (3 times daily) high touch areas in the classroom. This includes high touch areas such as door/cabinet handles, light switches, classroom sink handles, countertops, tabletops, chairs, etc. Custodial staff will be providing cleaning, sanitizing, and disinfecting procedures each day after school.

7. Face Coverings/Masks

Children attending NSLC can, but are not required, to wear a face covering/mask. NSLC staff are required to wear a face covering/mask as they move about the building. If a NSLC staff member is outside and practicing at least 6 feet of social/physical distance, they can, but are not required to, to remove the face covering/mask. If a NSLC staff member is in the classroom and practicing at least six (6) feet of social/physical distance with children they can, but are not required to, to remove the face covering/mask. If a NSLC staff member is seated at a desk in the NSLC office, they can, but are not required to, to remove the face covering/mask.

8. PISD Consideration for Closures

NSLC will be flexible in relation to PISD closures related to COVID-19. It is possible that one or the other will be open while the other is closed. NSLC will continue to follow PISD closures as they relate to inclement weather.

Communications about closures of NSLC will be sent to NSLC families and staff via email and text message.

ACKNOWLEDGEMENT OF FAMILY COVID-19 POLICY

This acknowledgement confirms that I received and read the NSLC Family COVID-19 Policy. I understand the Policy is not intended to cover every situation which may arise during the school year, but is a general guide to the goals, policies, practices, and expectations of NSLC as it relates to COVID-19.

I understand NSLC will comply with guidance and directives from the state and federal governments and agencies, including but not limited to OSHA, CDC, DSHS, THHS Child Care Licensing, and other organizations (including CCPC), and may revise the Policy as necessary.

I agree to comply with the Policy for my child to attend NSLC. I further agree that if my child remains enrolled with NSLC following any changes to the Policy, I thereby accept and agree to such changes.

Parent Signature _____ Date _____

Printed Name of Parent _____

Child(ren) Attending NSLC _____

Please sign and return to the NSLC office.

Please note, this acknowledgment form must be completed and on file in the NSLC office before a child may attend NSLC.

This policy does not otherwise modify or amend the 2020-2021 NSLC Parent Handbook.