

Weddings at Canyon Creek

Presbyterian Church

We would be delighted for you to consider being married at Canyon Creek Presbyterian Church. Each wedding at CCPC is viewed as an act of Christian worship where a couple puts Christ at the center of their new relationship.

An appointment with the church wedding coordinator should be made after couples meet with the pastor. She will give you a timeline, helpful information about florists, photographers and videographers and discuss our church policies and your plans. If you wish, you may schedule your appointment on the same day as your meeting with the pastor.

A formal member wedding means that the bride or groom, or parents of the bride or groom are members of CCPC. The fee for a formal wedding in the sanctuary for CCPC members is \$725.00. The fee includes the wedding rehearsal, the pastor's honorarium, organist/music consultant, wedding coordinator, sound technician, printing of 125 programs, and custodial service. There are no room rental fees for CCPC members. Options not included in the fees are additional programs, CCPC soloist, childcare, and candles. A deposit of \$250.00 secures the dates of your wedding rehearsal and wedding on our church calendar. Your deposit check payable to CCPC Wedding Guild should be given to the church wedding coordinator when you meet with her. The balance is due thirty days before the wedding.

The formal non-member wedding fee is \$1475.00 and includes the rental of our sanctuary, bride's room, men's dressing area, the wedding rehearsal, the pastor's honorarium, organist/music consultant, wedding coordinator, sound technician, printing of 125 programs, and custodial service. Options not included in the fees are additional programs, a CCPC soloist, childcare, and candles. A deposit of \$500.00 secures the dates of your wedding rehearsal and wedding on our church calendar. Your deposit check payable to CCPC Wedding Guild should be given to the church wedding coordinator when you meet with her. The balance is due thirty days before the wedding.

A small wedding without music, rehearsal, decorations, programs or church wedding coordinator can take place with a CCPC pastor in the sanctuary or small chapel. Twenty or fewer guests may be in attendance. The fee is \$200.00.

A cancellation of your formal wedding is necessary and you have already met with the pastor and/or the church wedding coordinator, the fees that you have paid will be refunded minus \$100.00.

CCPC is a non-smoking facility. Alcohol, birdseed and rice are not permitted on church property. Bubbles and balloons are permissible outside of the church.

Procedure for the wedding couple:

- 1. Contact Pastor's Assistant Ida Botto in the church office, 972-238-8103,** for wedding rehearsal date and wedding date availability. Please complete the attached Wedding Information Form and return both pages to Ida@canyoncreekpres.org, or you may bring or send the information to the church: Canyon Creek Presbyterian Church, 3901 North Star Rd, Richardson, TX 75082 ATTN: Ida Botto
- 2. Secure your reception site.** Information about church wedding receptions for members at CCPC is available through the church wedding coordinator. CCPC is not able to host non-member wedding receptions. A referral list of off-site wedding reception venues is available for both members and non-members
- 3. Make an appointment to meet with the pastor**
- 4. Schedule an appointment with the church wedding coordinator.**
- 5. Plan to meet with our organist/music consultant Dr. Sally Hill,** to discuss music and hear selections

A couple must obtain a marriage license from any county clerk's office in the state of Texas at least three days before the wedding. Personal identification is required. The cost varies and cash payment is the usual method accepted. A marriage license may be purchased up to thirty days before the wedding. The license may be brought to the church office or given to the pastor at the rehearsal.

The staff at Canyon Creek Presbyterian Church looks forward to helping you plan your memorable day. Our warmest congratulations and best wishes!